



## Camp Menlo – Welcome Letter Info

Menlo Swim & Sport will be sending your camper a "Welcome" letter the [Friday before their Camp](#).

In this Welcome Letter you find everything you need to know about your upcoming week at Camp including: Check-In information (KidCheck), Camp schedule, and a list of items to bring.

We will also have this Welcome Letter posted on our website under each specific Camp's page once the Camp season begins.

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## Camp Menlo – KidCheck Info

For those of you who are new to our Camps, Menlo Swim & Sport exclusively uses KidCheck as our check in/check out system.

KidCheck is in place to be a fast, secure and safe system to drop off your kids at Camp this summer. Please read below for everything you will need to know before your Camp!



**You will not be able to check in/out without a KidCheck profile.**

Prior to your first day at camp please download the KidCheck App or visit the KidCheck website and create a profile.

[iOS/Android](#)  
[Online](#)

### Daily Check In:

At the Kiosk

1. Provide the attendant with your phone number.
2. Tell the attendant your child's name.
3. Tell the attendant what Camp(s) your child is enrolled into.
4. Pickup your child's Name Badge and your Guardian Receipt at the kiosk.

### Using the App

1. Select Check-In at the bottom.
2. Select Use Express Check-In.
3. Select Start a New Check-In.
4. Select Your Camp(s) (if your child is in AM and PM select both).
5. Select Your Child.
6. Submit Check-In (when in Bluetooth range of the Express Hub).
7. Pickup your child's Name Badge and your Guardian Receipt at the kiosk.

Day 1 check in may take longer than expected. Please plan accordingly.

### Daily Check Out:

1. Provide the attendant with your phone number.
2. Provide the attendant with your child's name and Guardian Receipt.
3. The attendant will radio the counselors and your child will meet you at the kiosk.

## Frequently Asked Questions:

**Q: Does my spouse/partner or other guardians need to create a KidCheck account too?**

**A:** Yes, but do not have them add the child onto their account. Once your spouse/partner or other guardians create their KidCheck account you should add them onto your account (the account with the child) as a Guardian.

**Q: Why can't my spouse/partner or other guardians just add the child onto their account?**

**A:** Since KidCheck doesn't collect personal information like the child's social security number, your direct relation to the child, or other guardian's direct relation to the child, or to you, the system won't recognize the child on separate accounts as being the same child.

**Q: The parent of another child and I will be taking turns dropping off or picking up our kids. How do we set this up in KidCheck?**

**A:** First you both will create your separate KidCheck accounts and add only your own child onto your accounts. Then you will add them as a guardian on your account, and they will add you as a guardian onto their account.

**Q: I've added my child and they are listed in the "Kids" tab but it says "You have not been authorized for any children". Why is that?**

**A:** Under the "Kids" tab there are two sections. The first section is "My Kids". Under this section any child you add to your account will show and since they are your kids you automatically have authorization for them. The second section is "Kids I'm Authorized For". This section will show the kids of other parents that have added you as an authorized guardian for their kids. If you are planning on picking up or dropping off kids other than your own and do not see their names listed under the "Kids I'm Authorized For" section, you need to contact their parent and ask them to add you as an authorized guardian for their child.

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## Our Summer Camp Goal

Our goal is to provide enriching experiences for our campers to develop friendships, self-confidence, and water safety! On dry-land, campers will gain social skills through fun group work activities, whereas camp swim lessons will encourage water confidence and enhance swimming skills quickly through the camp's daily swim schedule.